



**SOUTHERN RAILWAY**

**PBC No.: 01/2025**

Headquarters office,  
Personnel Branch,  
Chennai -600 003

No.P(Co-ord)CCBT/2024

Date: 03.01.2025.

**All PHODs/DRMs/CWMs/CEWE/CAO/CPM/PDA/Dy.CPOs/Sr.DPOs/Secy to GM,  
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions/Workshops/Units.**

**Sub: Centralized Computer Based Test (CCBT) for selections/LDCE- Reg.**

**Ref:** 1) Railway Board's letter No.E(NG)W2022/PM1/36  
dt.08.02.2024 (RBE 11/2024 PBC 21/2024).  
2) This office letter No. P(Co.ord)CCBTI2024. dated 20.11.2024  
(PBC No.253/2024).

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It is seen that different vacancy cycles are being followed by various Divisions and Sections for initiating the selection processes (including Selections, LDCE, Trade Test etc.) in various Non-Gazetted categories.

With a view to ensure that the selection processes are conducted efficiently and in a co-ordinated manner, it is decided that a uniform vacancy assessment cycle as indicated below should be followed for all selections processes as far as possible, beginning from 01.01.2025.

Categories	Vacancy Cycle
Posts in Level-6 and above	1 <sup>st</sup> January
Posts in Level-5 and below	1 <sup>st</sup> July

This issues with the approval of PCPO.

Digitally signed by B.INDUMATHY  
Date: 2025.01.03 16:45:51 +05'30'

**(B. Indumathy)**  
**Senior Personnel Officer/Co-ord**  
**Principal Chief Personnel Officer**

**Copy to:**

The General Secretary/SRMU  
The General Secretary/DREU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR  
IT Section/PB/HQ- to upload in the SR website.