

MASTER CIRCULAR

Master Circular No. 11

Grant of Honorarium.

At present the instructions/orders relating to the grant of Honorarium to Railway servants are contained in a number of letters issued by the Railway Board from time to time. The Railway Board have now decided to issue a consolidated Circular, as below incorporating all the instructions issued so far on the subject, for the information and guidance of all concerned:

2. General:

Honorarium is remuneration, either granted to a Railway servant or permitted to be drawn by him from the revenues of the Government, for performing a work, which is occasional and intermittent in character and is also laborious or of special merit as to justify the remuneration. The work for which honorarium is paid should be undertaken with the prior approval of the authority competent to sanction the grant or acceptance of honorarium and the amount should be settled in advance. The sanctioning authority should record the reasons, which, in his opinion, justify the grant of honorarium and also record a certificate that due regard has been paid to the general principle enunciated in Rule 237-RI.

[Ref: [Rule 1334\(C\)](#) – RII]

No honorarium will be admissible for temporary increases in work, forming a part of the legitimate duties of a Railway servant. Also honorarium is not payable for conducting oral tests and trade tests at the end of initial training and refresher course in offices or Railway Training Schools. No portion of the honorarium received by a Railway servant is required to be credited to the Railway Revenues.

[Ref: Board's letter No. E(G)64 HOI-9 dated 11.11.1964]

3. Limit:

Honorarium may be recurring or non-recurring. A Railway servant may draw honorarium up to Rs. 5,000 per year. If the payment is recurring, all payments of honorarium made up to the end of a financial year should be taken into account for purposes of computing the ceiling limit.

4. Powers to the grant of Honorarium:

The General Manager can sanction payment of honorarium to acceptance of honorarium by a non-gazetted Railway servant up to maximum of Rs. 5,000 per year, except in the following:

In the regard to arbitration work undertaken by Gazetted Railway servants, he can sanction up to Rs. 2,000 (Rupees two thousand only) in a year where the Railway

Administration is a party and up to Rs. 1,000 (Rupees one thousand only) in a year in all other types of cases;

[Ref: Board's letter No. [F\(X\)II-86/PW/6 dated 25/01/1988](#)]

If the payment is recurring, the limit of Rs, 5,000 mentioned above, will apply to the total of the recurring payments made/ earned in a financial year.

[Ref: Board's letter No. [F\(E\)II/80/HO/1 dated 01/03/1984](#)]

Proposals involving grant of honorarium in excess of the above-mentioned limits should be referred to the Railway Board in the proforma prescribed for the purpose in Railway Board's letter No. [E\(G\)80 HOI-30 dated 02/09/1981](#).

5. Rate(s) of Honorarium in various cases fixed by the Railway Board:

While the General Managers are competent to sanction in accordance with the powers delegated to them, payment of honorarium to the non-Gazetted Railway servants for occasional or intermittent items of work, the Railway Board have prescribed the rates of honorarium in respect of the cases mentioned below:

(i) Group 'D' employee performing duties of Gestetner Operator -

Work	Rate
(i) Group 'D' employee performing duties of Gestetner Operator as Gestetner Operator for half-a-day or during the absence of regular incumbent on casual or regular leave for short periods when officiating arrangement is not possible or considered necessary or where a post of Gestetner Operator does not exist.	Rupee one per day if the employee works more in addition to his other work.

[Ref.: Board's letter No. [E\(G\)89 HOI-2 dated 28/04/1989](#) (RBE 113/1989)].

(ii) Group 'D' employee appointed as Despatch Rider/Scooter Driver/Car Driver for short periods in the absence of regular Despatch Rider/Scooter Driver/Staff Car offg arrangement is not permissible or considered necessary.	Group 'D' employee appointed to work as Driver of 4-wheeled vehicles. — Rs. 4 per day. Group 'D' employee appointed to work as Driver of two or three wheeled vehicles. — Rs. 2 per day.
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[Ref.: Board's letters No. [E\(G\)88 HOI-4 dated 22/04/1988](#) (RBE 86/1988) and No. [E\(G\)90 HOI-1 dated 31/01/1990](#) (RBE 18/1990)]

(iii) For delivering lectures to Railway employees and their families on First-Aid at Centres, duration where a minimum of 12 personnel	Railway Doctors :- Rs.100 for a full session of at least 8 lectures, each of 2 hours'
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where the practice exists. is scheduled to attend each lecture. Honorarium is payable irrespective of the number actual attending each lecture.

Railway Doctors should be nominated for the lectures as far as possible. Where they are not available for the work, Lay lectures, i.e.. Railway employees who may be able to do so after being duly accredited by the St. John's Ambulance Association may be allowed to deliver the lectures and paid honorarium as per the scale allowed to Railway Doctors.

[Ref.: Board's letters No. E(G)63 HOI-27 dated 23/11/1963,
E(G)79 HOI-18 dated 10/07/1979,
and E(G)85 HOI-1 dated 10/09/1985 (RBE 243/1985)].

- (iv) Lectures to para-medical staff, Rs. 60 per day up to a maximum of Rs. 120 viz., Nurses, Dressers at per visit. The programme of lecture should Railway Hospitals, undergoing be approved by the HOD and the FA&CAO training/ refresher courses, by and on each day a visiting Lecturer should Lecturers deputed by take classes for 2 periods, each period Institutions approved by State lasting not less than 45 minutes.

Govts.
[Ref.: Board's letters No. E(G)78 HOI-20 dated 29/09/1978,
E(G)86 HOI-2 dated 17/02/1986 (RBE 27/1986),
E(G)84 HOI-17 dated 11/12/1986 (RBE 244/1986)
and E(G)88 HOI-6 dated 14/09/1989 (RBE 231/1989).]

- (v) For delivering lectures to employees undergoing training/ refresher courses in Zonal Training Schools/ Centres:
- (a) Railway officers and Rs. 40 per day subject to a maximum of Railway Supervisory staff Rs. 120 per visit. not on the rolls of the Zonal Training School/ Centre.
- (b) Railway officers and Same rate as given in (a) above. Supervisory staff for delivering lectures to supervisory Accounts staff.
- (c) Guest Speaker and retired Rs. 60 per day subject to a maximum of Railway servants. Rs. 120 per visit.

Retired Railway servants should be invited to deliver lectures only on Rules and safety matters.

On each day, a visiting lecturer should take a class of not less than two periods, each period lasting not less than 45 minutes.

[Ref.: Board's letters No. E(G)78 HOI-20 dated 29/09/1978,
E(G)84 HOI-17 dated 11/12/1986 (RBE 244/1986)
and E(G)88 HOI-6 dated 14/09/1989 (RBE 231/1989).]

- (vi) For setting Question papers Gazetted Officers and Senior/Junior and marking Answer books in subordinates not on the rolls of the respect of examinations Training Centre/School.

conducted by the Railway Tech. (a) For setting Question papers Rs. 50 Training Centres/Schools. per paper.

(b) For evaluation of answer books, Rs. 1.50 per answer book.

The above rates will also apply to officers and staff of Railway Protection Force and from State Police when invited for undertaking the work in respect of RPF Training Schools/Centres, i.e., for setting Question papers and evaluation of Answer books at the examinations of Rakshak, Sr. Rakshak, Head Rakshak and ASIs.

[Ref: Board's letters No. [E\(G\)63 HOI-32 dated 06/04/1964](#),
No. [E\(G\)65 HOI-17 dated 04/08/1966](#),
[E\(G\)70 HOI-24 dated 12/02/1971](#),
[E\(G\)81 HOI-6 dated 30/06/1981](#)
and [E\(G\)87 HOI-6 dated 07/07/1989](#) (RBE 174/1989)]

(vii) Selection of Asstt. Welfare To Gazetted Officer Inspectors.

(a) For setting Question paper. Rs. 50 per paper.

(b) For evaluation of Answer Rs.1.50 per Answer book. books.

[Ref: Board's letter No. [E\(G\)87 HOI-6 dated 07/07/1989](#) (RBE 174/1989)]

(viii) For imparting training to staff Retired Railway Officers/employees and of Personnel Branch in the serving Railway Officers. Hqrs. & Divisional Offices, through lectures.

Rs. 30 per day subject to a maximum of Rs. 300 per mensem.

A lecturer should deliver lecture for a minimum of two periods of 45 minutes each per day.

Retired Railway officers and employees below the age of 60 years and who possess experience and aptitude in training/teaching should only be considered.

Serving officers called for delivering lectures should not belong to the Hqrs./ Divisional Offices, where the lectures are held. Training to be imparted should be as per the syllabi prescribed for such training in the Zonal Training Schools.

[Ref: Board's letters No. [E\(G\)84 HOI-17 dated 25/01/1989](#) (RBE 29/1989) and [31/10/1989](#) (RBE 272/1989)]

(ix) For attending to Cipher Category 'A' activities — Nucleus Cipher Operators.

Pro-rata Honorarium of Rs. 12 per day with a minimum of Rs. 750 per annum.

Category 'B'

Honorarium of Rs. 750 per annum.

Category 'A'

Clerks, Typists, Telephone Operators, Signallers, Wireless Operators, who after necessary training are employed regularly on crypto work in Nucleus Cipher Offices located in the Divisional Offices at other stations.

Category 'B'

Staff belong to the different categories mentioned in 'A' above, kept in reserve after training and employed only in an emergency or a contingency. Such staff have to remain in close touch with Crypto work by putting in at least 24 hours c practice in a month.

Nucleus Cipher Operators of both 'A' & 'B' categories will not be eligible for overtime under the Hours of Employment Regulations, irrespective of whether the are Ministerial or non-Ministerial.

[Ref: Board's letters No. [E\(G\)84 HOI-11 dated 10/09/1985](#) (RBE 263/1985) and [E\(G\)89 HOI-5 dated 03/01/1990](#) (RBE 1/1990)]

- (x) Lectures/Demonstrations to Same rate as given in item (v) above. Group 'C' staff at IRISSET, Secunderabad, IRICE/Pune, IRIMEE, Jamalpur, IRIEE, Nasik Road.

[Ref: Board's letter No. [E\(G\)88 HOI-6 Pt. dated 29/12/1989](#) (RBE 316/1989)]

- (xi) For delivering lectures to Group 'B' officers during orientation and integrated courses at the Zonal Training Schools at Udaipur, Chandausi, Trichy or at SC Rly. Hqrs.
- (a) Rs. 60 per hour of lecture subject a maximum of Rs. 360 per day p Rs. 50 as incidentals per night of to from journeys, to reputed academicians/ Journalists from outside the Govt.
 - (b) Rs. 150 per day for a lecture of hour and 45 minutes duration subject a maximum of Rs. 450 per week to Railway officers and Central/State Govt. officers, ordinarily of the rank of Jt. Secretary to the Govt.
 - (c) Rs. 100 per day for a lecture of hour and 45 minutes duration subject a maximum of Rs. 300 per week to Railway officers and officers of Central/State Govts. other than those mentioned in (b) above.

Facilities like boarding, lodging and transport will continue to be providing the visitors on the same terms, as followed in the different institutions presently.

[Ref: Board's letters No. [E\(G\)84 HOI-17 dated 01/06/1988](#) (RBE

116/1988)

and [E\(G\)89 HOI-18 dated 21/09/1989](#) (RBE 238/1989)]

- (xii) For reporting verbatim proceedings of ad hoc committees conferences organised by the Ministries and attached offices of the Govt. of India.
- (a) Rs. 80 per day to the Reports Parliament/State Legislature.
- (b) Rs. 45 per day to the Reporters. Govt. of India offices like Tariff Commission.
- (c) Rs. 24 per day to the Stenographers Gr. 'C' and above of the Secretariat, attached offices, State Govt. offices and reporters and Stenographers of the Administrative Secretaries of Union Territories.

Services of the Reporters of Parliament and State Legislature should not be ordinarily requisitioned except in unavoidable circumstances. Where Group 'D' Stenographers are employed in the absence of Group 'C' Stenographers and above, honorarium of Rs. 12 per day is payable. No honorarium is payable for taking down reports other than verbatim reports.

[Ref: Board's letters No. [E\(G\)88 HOI-10 dated 09/08/1988](#) (RBE 173/1988)

and [E\(G\)88 HOI-6 dated 14/09/1989](#) (RBE 231/1989)]

- (xiii) Setting of Question Paper and evaluation of Answer books of candidates appearing for selection for promotion from Group 'C' to Group 'B' and also on the result of LDCE for promotion to Group 'B'.
- (a) Setting of Question Paper Rs. 100 for each paper set.
- (b) Evaluation of Answer Books Rs. 2.75 per Answer Book.

The LDCE has two independent papers on Professional subjects and for purposes of payment of honorarium; these will be treated as separate.

Also the Question Paper on General Finance and Establishment Rules for LDCE has two separate parts, viz., (i) General Finance and (ii) Establishment Rules and Procedure. For payment of honorarium, both for setting Question Paper and evaluation of Answer books, they will be treated as separate. The same principle for payment of honorarium will apply, for setting of Question Paper and evaluation of Answer books of employees appearing for normal selection for promotion from Group 'C' to Group 'B'.

[Ref: Board's letter No. [E\(G\)88 HOI-22 dated 28/08/1989](#) (RBE 215/1989)]

- (xiv) For delivering lectures/for presiding over of inaugurating or conducting seminars/symposia/ training courses at RSC/Vadodara, IRICEN, IRISSET, IRIMEE and IRIEE,
- As given under (a), (b) & (c) against item (xi) above.

where the participants from Railways are Gazetted Officers.

[Ref: Board's letters No. [E\(G\)84 HOI-17 dated 01/06/1988](#) (RBE 116/1988) and [18/08/1989](#) (RBE 209/1989)].

- (xv) For lectures by outside faculty Rs. 150 per session of 1 hour and 45 minutes duration plus 10% institutional Administrative Grade officers charges subject to a maximum of Rs. 500 and RSC/Vadodara in per day in all. Management Development and above at other programmes and at RDSO/Lucknow.

[Ref: Board's letters No. [E\(G\)81 HOI-1 dated 04/11/1985](#) (RBE 304/1985), and [E\(G\)86 HOI/8 dated 04.06.1986](#)].

- (xvi) For lectures by eminent (a) For Professors Rs. 75 for a lecture of 1½ hour's duration subject to a maximum of Rs. 125 per day and Rs. 375 for three days. Professors and Reader from prestigious institutions to the Gazetted officers at IRIMEE/Jamalpur.

- (b) For Readers Rs. 50 for a lecture of 1½ hour's duration subject to a maximum of Rs. 85 per day and Rs. 255 for three days.

Facilities like boarding, lodging and transport will continue to be allowed as hitherto.

[Ref: Board's letters No. [E\(G\)84 HOI-28 dated 16/01/1986](#) (RBE 340/1985) and [09/01/1987](#) (RBE 7/1987)]

- (xvii) For contributing articles for For articles published other than those publication in the Indian securing the 1st, 2nd and 3rd positions, Railway Technical Bulletin. honorarium of Rs. 100 to Rs. 150 per article is payable

[Ref: Board's letters No. [E\(G\)88 HOI-27 dated 31/05/1989](#) (RBE 144/1989)]

- (xviii) For recruitment to all Group 'C' (a) **Conduct of examination:** categories on Railways through Railway Recruitment Boards (mass categories, technical categories and others).
- (i) Coordinator/Town Supervisor Rs. 150 (Total) at the rate of Rs. 50 per day for three days, for a one day examination inclusive of tying up and winding up arrangements.
- (ii) Supervisor Rs. 80 (Total) (for a one day examination inclusive of tying up arrangements on the previous day).
- (iii) Asstt. Supervisor Rs. 35 (for one day examination).

(iv) Invigilator
Rs. 40 (for one day examination inclusive of pre-examination arrangement).

(v) Group 'D' staff
Rs. 20 (for one day examination).

(b) Setting of Question Paper:

(i) Professors/ Academicians/ Outsiders
Rs. 150 per paper irrespective of the type and the number of items in the paper.

(ii) Railway officers
Rs in (b)(i) above

(c) Evaluation:

Rs. 2.75 per answer book uniformly for objective and mixed type.

(d) Stenography & Typing test:

(i) Dictation in stenography
Rs. 25 for the first dictation and Rs. 15 for each subsequent dictation subject to a maximum of Rs. 75 per day.

(ii) Evaluation of transcription of Stenographer's test and Typescript of typing test.

(a) Stenography Script
Rs. 2 per script.

(b) Typing script
Rs. 1.50 per script.

[Ref: Board's letter No. [E\(G\)85 HOI-2 dated 30/10/1987](#) (RBE 267/1987)]

(xix) Interviews/selections held by (a) **Non-official members:**
RRBs – Association of non-official members and Railway officers.

(i) For non-technical popular categories - Rs. 1.50 per candidate interviewed.

(ii) For technical and other categories—
Rs. 60 per day.

(b) Railway officers:

(i) JA Grade Rs. 30

(ii) Sr. Scale Rs. 20

(iii) Group 'C' Rs. 15

In addition to the honorarium the non-official members will be allowed —

(i) Free 1st Class return journey pass to and from the station of residence;

(ii) Free use of Railway Rest House; and

(iii) Free Railway transport to and from residence or from the station to the venue of selection and back.

The amount payable to the Railway officers from the city limits of the

location of the RRB will be treated as conveyance allowance. The payment will be subject to the condition that no official transport was used. Further there will be no increase in the quantum of allowance if the work is performed on Sundays and Holidays.

Payment of Railway servants, at par with outsiders, who are co-opted by B at selections and interviews is not admissible.

[Ref.: Board's letters No. E(G)85 HOI-24 dated 30/10/1985 (RBE 292/1985),
E(G)82/HOI-8 dated 01/02/1985 (RBE 39/1985),
E(G)80 HOI-8 dated 27/05/1983,
E(G)87 HOI-27 dated 07/10/1988 (RBE 221/1988)
and 14/02/1989 (RBE 44/1989)]

(xx) For arbitration.

Rs. 50 per day or Rs. 25 per half-a-day subject to a maximum of Rs. 800 per case where the Railway Administration party, to the Gazetted Rly. servant acting as the arbitrator. For this purpose, a day means more than two hours continuous work on any date and half day means work for two hours or less. He shall record a certificate in writing indicating whether he has done a day's work or half day's work on a particular day. If the dispute concerns his own department, the Railway servant acting as arbitrator will not be eligible for honorarium.

[Ref: E(G)63 HOI-10 dated 25/01/1982]

Note: A Railway servant may accept appointment as an arbitrator in a dispute between private parties, with the prior permission of the competent authority. At the time of giving such permission, the competent authority shall decide whether consistent with his official duties he may undertake the arbitration work and also whether he may accept any fee for it from the parties to the dispute. The fee from the private parties shall be subject to provision of S.R. 12 that one-third of any fee shall be credited to Railway revenues, provided the amount retained by the Railway servant concerned will not, merely by the operation of this rule be reduced to below Rs. 400 if non-recurring or Rs. 250 a year if recurring.

(xxi) Honorarium for Boxing of wages :- where the procedure as prescribed in the Mechanical code is followed for payment of wages to workers by boxes, whether in workshops major Store Depots, Bridge Workshops, Loco Sheds or Sick-lines, the Chargeman/Mistries in the Workshops, Chargeman/TXRs in Loco Sheds and Sicklines, Asstt. Depot Store Keepers in major Stores Depots or Supervisory staff of the executive Departments utilised for Boxing of wages or for the work connected with and payment clerks in all cases would be entitled to honorarium at the same rate as fixed on the individual Railways/Production Units. The time spent by Chargeman in Workshops for Boxing of wages etc. on the payment day will not be excluded from their G.A. Card. Incentive Bonus is payable to them even

though such time is not spent in supervising Artisan staff working under Incentive Scheme – The Chargeman concerned will also be eligible for O.T. under normal rules, if they happen to work beyond shop hours on payment day.

[Board's letters No. [E\(G\)72 HOI-13 dated 29/07/1973](#), [07/06/1977](#), [26/08/1977](#), [17/12/1977](#), and [E\(G\)63 HOI-10 dated 25/01/1982](#)]

(xxii) Rates of honorarium for delivering lectures in connection with training of Accounts staff:

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| (i) For training candidates appearing in the Appendix 2 (IREM) Examination. | Rs. 20 per day subject to the duration of the lecture being not less than one hour. |
| (ii) For training to candidates appearing in Appendix-3 (IREM) Examination. | Rs. 25 per day subject to the duration of the lecture being not less than one hour. |
| (iii) For delivering lectures to the Accounts staff undergoing Refresher training. | Rs. 20 per lecture subject to the duration of the lecture being not less than one hour. |
| (iv) Training of the directly recruited probationary Accounts Clerks Gr. I. | Rs. 20 per day for lectures or not less than two hours duration. |

The orders are effective from 05.09.1989.

[Ref: Board's letter No. [E\(G\)87 HOI-11 dated 05/09/1989](#) (RBE 222/1989)]

(xxiii) Payment of honorarium to Company Commanders/Inspectors Hqs. of Railway Protection Special Forces for collecting and disbursing the salary and other arrears bills among the staff working under them.

"Company Commanders/IPFs, RPSF engaged in this duty should be paid honorarium at the same rates as are applicable to the payment Clerks on the individual Railways/Production Units."

"This amount is payable to the staff who actually perform the duties. Honorarium will be only on monthly basis irrespective of the payments, which he has to make in a month."

[Ref: Railway Board's letter No. 81/S&C/ABE/PA/8/4 dated 22.05.1982]

(xxiv) (A) Payment of honorarium to (a) Inquiry Officers/Presenting Officers where their role as IO/PO is not part of their normal sphere of duties. Subject to a minimum of Rs. 250 and a maximum of Rs. 500 in respect of Inquiry Officers.

(b) Minimum of Rs. 100 and maximum of Rs. 300 to the Presenting Officers.

Note 1. The amount payable on each occasion may be decided on merits taking into account the quality/volume of work and the need for quick and expeditious completion of the inquiry.

2. These orders are effective from 11.07.1988.

3. The above instructions are not applicable in the case of inquiries, which should normally be entrusted to Commissioner of Departmental Inquiries but are entrusted to senior Railway Officers in whose cases their payment of honorarium will be regulated as shown at 'B' below:

[Ref: Rly. Boards letter No. 88/V-I/CVC/1/2(B) dated 12.04.1989]

**(B) Payment of honorarium to (i) Inquiry Officers - Rs. 2,000
the Railway Officers acting
Inquiry Officers in
Vigilance/ CBI cases.**

(ii) PA/Confidential Assistant/Steno who helps the Officers- Rs. 500.

Note : The above honorarium is payable at the conclusion of each enquiry and after submission of the report in all vigilance/CBI cases, in which cases the Inquiry Officers are nominated by the Railway Board.

[Ref: Rly. Boards letter No. 88/V-I/CVC/1/2(B) dated 12.04.1989]

A day means more than 2 hours of work in a day and work means time spent on hearing and does not include time spent in reading or studying papers.

Each service on the Railway is a separate department for the purpose of grant of honorarium for arbitration work. However, appointment of an Engineer from the open line of the C.E. Deptt. as Arbitrator to deal with a case in the Construction Wing and vice versa will be treated as appointment from different departments.

[Ref: Board's letter No. [E\(G\)65 HOI-25 dated 04/11/1967](#)]

A Stenographer or Typist or Clerk assisting the Arbitrator after office hours is eligible to the payment of honorarium provided the work does not relate to the arbitrator's own department.

**[Ref: Board's letter No. [E\(G\)62 HOI-26 dated 25/09/1963](#),
[E\(G\)62 HOI-26 dated 13/11/1963](#)
and [E\(G\)76 HOI-11 dated 14/04/1977](#)]**

Other provisions:

1. For broadcasts over AIR on subjects purely of a literary or artistic or scientific character, where no sanction is necessary to undertake the work, no permission is needed to receive honorarium. Similarly, where sanction to broadcast is obtained, such sanction carries with it the permission to receive the honorarium.

[Ref. Railway Ministry's decision given below [Rule 1334-RII](#)]

2. A Railway servant may also, with the prior sanction of the competent authority, act as an arbitrator in a dispute between private parties. While giving the permission, the competent authority should decide whether the Railway servant, consistent with his official responsibilities can undertake the arbitration work, and accept any fees subject to the provisions governing acceptance of fees.

[Ref. Railway Ministry's decision given below [Rule 1334-RII](#)]

3. Recourse to the payment of honorarium should be taken in exceptional cases. Where the work is entrusted on payment of honorarium, it should be so distributed amongst the existing staff, that the amount of honorarium does not become a source of regular profit to a few.

[Ref: Railway Ministry's letter No. [E\(G\)80 HOI-30 dated 02/09/1981](#)]

6.

- i. While referring to this circular, the original circulars referred to herein should be read for a proper appreciation. This circular is only a consolidation of the instructions issued so far and should not be treated as substituting the originals. In case of any doubt, the original circular should be relied upon as authority.
- ii. The instructions contained in the original circulars mentioned herein have only prospective effect unless specifically indicated otherwise in the said circulars.
- iii. If any circular on the subject, which has not been superseded, has been missed in preparing this consolidated circular, the said circular, which has not been taken into consideration due to oversight, should be treated as valid and operative.

List of circulars from which consolidation has been made.

1. No. [E\(G\)62 HOI-26 dated 25/09/1963](#)
2. No. [E\(G\)62 HOI-26 dated 13/11/1963](#)
3. No. [E\(G\)63 HOI-27 dated 23/11/1963](#)
4. No. [E\(G\)63 HOI-32 dated 06/04/1964](#)
5. No. [E\(G\)65 HOI-17 dated 04/08/1966](#)
6. No. [E\(G\)65 HOI-25 dated 04/11/1967](#)
7. No. [E\(G\)70 HOI-24 dated 12/02/1971](#)

8. No. [E\(G\)72 HOI-13 dated 29/07/1973](#)
9. No. [E\(G\)76 HOI-11 dated 14/04/1977](#)
- 10.No. [E\(G\)72 HOI-13 Pt. dated 07/06/1977](#)
- 11.No. [E\(G\)72 HOI-13 Pt. dated 26/08/1977](#)
- 12.No. [E\(G\)72 HOI-13 Pt. dated 17/12/1977](#)
- 13.No. [E\(G\)78 HOI-20 dated 29/09/1978](#)
- 14.No. [E\(G\)79 HOI-18 dated 10/07/1979](#)
- 15.No. [E\(G\)80 HOI-30 dated 16/12/1980](#)
- 16.No. [E\(G\)81 HOI-6 dated 30/06/1981](#)
- 17.No. [E\(G\)80 HOI-30 dated 02/09/1981](#)
- 18.No. [E\(G\)63 HOI-10 dated 25/01/1982](#)
- 19.No. [81/Sec/ABE/PA/8/4 dated 22.05.1982](#)
- 20.No. [E\(G\)80 HOI-8 dated 27/05/1983](#)
- 21.No. [F\(E\)II/80/HO/1 dated 01/03/1984](#)
- 22.No. [E\(G\)82/HOI-8 dated 01/02/1985](#) (RBE 39/1985)
- 23.No. [E\(G\)84 HOI-11 dated 10/09/1985](#) (RBE 263/1985)
- 24.No. [E\(G\)85 HOI-1 dated 10/09/1985](#) (RBE 243/1985)
- 25.No. [E\(G\)85 HOI-24 dated 30/10/1985](#) (RBE 292/1985)
- 26.No. [E\(G\)81 HOI-1 dated 04/11/1985](#) (RBE 304/1985)
- 27.No. [E\(G\)84 HOI-28 dated 16/01/1986](#) (RBE 340/1985)
- 28.No. [E\(G\)86 HOI-2 dated 17/02/1986](#) (RBE 27/1986)
- 29.No. [E\(G\)84 HOI-17 dated 11/12/1986](#) (RBE 244/1986)
- 30.No. [E\(G\)84 HOI-28 dated 09/01/1987](#) (RBE 7/1987)
- 31.No. [E\(G\)85 HOI-2 dated 30/10/1987](#) (RBE 267/1987)
- 32.No. [F\(X\)II-86/PW/6 dated 25/01/1988](#)
- 33.No. [E\(G\)88 HOI-4 dated 22/04/1988](#) (RBE 86/1988)
- 34.No. [E\(G\)84 HOI-17 dated 01/06/1988](#) (RBE 116/1988)
- 35.No. [E\(G\)88 HOI-10 dated 09/08/1988](#) (RBE 173/1988)
- 36.No. [E\(G\)87 HOI-27 dated 07/10/1988](#) (RBE 221/1988)
- 37.No. [E\(G\)84 HOI-17 dated 25/01/1989](#) (RBE 29/1989)
- 38.No. [E\(G\)87 HOI-27 dated 14/02/1989](#) (RBE 44/1989)
- 39.No. [88/V-I/CVC/1/2\(B\) dated 12.04.1989](#)
- 40.No. [E\(G\)89 HOI-2 dated 28/04/1989](#) (RBE 113/1989)
- 41.No. [E\(G\)88 HOI-27 dated 31/05/1989](#) (RBE 144/1989)
- 42.No. [E\(G\)87 HOI-6 dated 07/07/1989](#) (RBE 174/1989)
- 43.No. [E\(G\)84 HOI-17 dated 18/08/1989](#) (RBE 209/1989)
- 44.No. [E\(G\)88 HOI-22 dated 28/08/1989](#) (RBE 215/1989)
- 45.No. [E\(G\)87 HOI-11 dated 05/09/1989](#) (RBE 222/1989)
- 46.No. [E\(G\)88 HOI-6 dated 14/09/1989](#) (RBE 231/1989)

- 47.No. [E\(G\)89 HOI-16 dated 14/09/1989](#) (RBE 232/1989)
- 48.No. [E\(G\)89 HOI-18 dated 21/09/1989](#) (RBE 238/1989)
- 49.No. [E\(G\)84 HOI-17 dated 31/10/1989](#) (RBE 272/1989)
- 50.No. [E\(G\)88 HOI-6 Pt. dated 29/12/1989](#) (RBE 316/1989)
- 51.No. [E\(G\)89 HOI-5 dated 03/01/1990](#) (RBE 1/1990)
- 52.No. [E\(G\)90 HOI-1 dated 31/01/1990](#) (RBE 18/1990)

Orders issued subsequently

- 1. No. [E\(G\)88 HOI-22 dated 18/04/1991](#) (RBE 81/1991)
- 2. No. [E\(G\)91 HOI-7 dated 12/08/1991](#) (RBE 145/1991)
- 3. No. [E\(G\)90 HOI-18 dated 17/10/1991](#) (RBE 173/1991)
- 4. No. [E\(G\)90 HOI-11 dated 22/10/1991](#) (RBE 173A/1991)
- 5. No. [E\(G\)88 HOI-3 dated 13/12/1991](#) (RBE 216/1991)
- 6. No. [E\(G\)91 HOI-19 dated 10/02/1992](#) (RBE 24/1992)
- 7. No. [E\(G\)88 HOI-3 dated 28/02/1992](#) (RBE 32/1992)
- 8. No. [E\(G\)90 HOI-11 dated 06/03/1992](#) (RBE 36/1992)
- 9. No. [E\(G\)90 HOI-11 dated 18/05/1992](#) (RBE 63/1992)
- 10.No. [E\(G\)89 HOI-34 dated 10/09/1992](#) (RBE 140/1992)
- 11.No. [E\(LR\)I/93/NM1-1 dated 26/02/1993](#) (RBE 32/1993)
- 12.No. [E\(G\)92 HOI-7 dated 22/03/1993](#) (RBE 36/1993)