

दक्षिणी रेलवे **Southern Railway**

सं/No.U/P.694/SBE-III/2024

मंडल कार्यालय/Divisional Office
कार्मिक शाखा/Personnel Branch
मदुरै/Madurai
दिनांक /Date: 28.10.2024

All Branch Officers/MDU Division

Sub: Secret Ballot Election- 2024- Casting Vote through Postal Ballot - Reg

Ref: 1.Railway Boards Letter No. 2024/SBEC-III/Elections dated 09.09.2024

2.PCPO/MAS letter No.P(L)694/SBE/2024/I dated 10.09.2024

With reference to the above, Railway Board have decided to conduct the Secret Ballot Election-2024 for the purpose of recognition of unions. A notification to conduct secret ballot election on 4th, 5th, 6th December-2024 has been issued vide Board's order dated 30.08.2024. In this regard, 17 Booths are setup over the jurisdiction of Southern Railway/ MDU Division.

The Staff who are likely to be away from their Head Quarters ON DUTY may avail the facility of Postal Ballot. Further Postal ballot shall be permitted only for the following categories.

1. Those booked on Secret Ballot Election (SBE) Duty

2. Railway Servants undergoing training.

3. Railway servants likely to be away on Train running/Escort duties/Ticket checking duties during the dates of polling.

4. Railway Servants on deputation.

All Branch officers are requested to kindly arrange to collect postal ballot request from the staff falling under the above categories and forward in one bunch to this office for onward transmission to the Returning Officer for supply of postal ballot as per Postal **Ballot System (PBS)** protocol mentioned in Annexure VI to Final Modalities, 2024 for SBE -III.

Last date for receipt of postal ballot request at this office from all categories of PBS beneficiaries is **on or before 13.11.2024.**

MATTER MAY BE TREATED AS MOST URGENT.

Encl: one proforma.

टी. शंकरन/(T.SANKARAN)
संभागीय कार्मिक अधिकारी
Divisional Personnel Officer/MDU
Assistant Presiding Officer/MDU

Copy to:

PS to DRM for kind information of DRM/MDU

PS to ADRM for kind information of ADRM/MDU and Presiding Officer

Dy.CPO/IR&W/MAS for kind information

All Supervisory Officials /MDU for information and necessary action.

DS/SRMU for information

DS/AI SCST Association & DS/AIOBC for information

All other Stake holders.

Notice Board.

JE/IT/PB/MDU-To upload in the PB website.

Part – III
COMMON FORMAT FOR REQUEST OF POSTAL BALLOT
(Strike out whichever is not applicable)

A. (For Staff booked for SBE duty)

I _____ (Name), _____ (Designation)

working at _____ (Name of the Office) have been deputed

as a member of Polling Team vide letter No. _____ dated

_____ issued by _____. I may please be given Postal
Ballot for casting my vote.

OR

B. (For Railway Servant undergoing training)

I _____ (Name), _____ (Designation)

have been deputed to undergo training for _____ (Name of

the Program) at _____ (Full address of Training

Centre) vide Letter No. _____ dated _____ with effect

from _____ to _____ (period of training). I may please be given Postal
Ballot for casting my vote.

OR

C. (For Railway Servant on running/escort/train checking duty)

I _____ (Name), _____ (Designation)

working at _____ under _____

(Name of Supervisor/Office) and shall be away on train running / escort / checking duty during

The period _____ to _____. I may please be given Postal Ballot for

casting my vote.

OR

D. For Railway servant on deputation)

I _____ (Name), _____ (Designation)

whose lien is maintained at the office of _____ in Zonal

Railway / PU _____ is presently working on deputation in the office of the

_____. I may please be given Postal Ballot for casting
my vote.

(Signature)

Name _____

Designation _____

Forwarded by

Signature, Name, Designation and

Stamp of the Controlling Supervisor :

Office Address :